

RACCOON CREEK GOLF COURSE SPONSOR SET UP & BREAK DOWN PLAN

Raccoon Creek welcomes tournament sponsors and strives to make the sponsor experience a very positive one. Effective communication will ensure the event runs smoothly. The following information pertains to tournament sponsors and the procedure for setting up on your hole.

1. Morning tournaments will start at 7:00 am, 8:00 am, and 9:00 am depending on the time of year and daylight.
2. Hole sponsors will be able to set up a minimum of 1 hour prior to the start of the morning tournament. The only exception to the 1 hour would be if the tournament is not starting players on all 18 holes and there are other non-tournament golfers that need consideration regarding not being interrupted by sponsor activity.
3. Sponsors can break down their supplies, etc. following the completion of the tournament or when all golfers have cleared the hole for the tournament.
4. Afternoon tournaments start at 1:00 pm or 1:30 pm. based on activity at the golf course in the morning or later in the day.
5. Hole sponsors can set up after all morning golfers have cleared the sponsor hole. Raccoon Creek staff will inform sponsors when it is permissible to proceed to their hole and begin set up. This will be handled in waves.

Here is an example of how this works based on a 1:30 pm tournament start:

<u>Sponsor Hole(s)</u>	<u>Set up Time</u>
1-3 & 10-12	12:00 pm
4-6 & 13-15	12:30 pm
7-9 & 16-18	1:00 pm

Raccoon Creek will have sponsor parking in an area close to the sponsor staging area to aid in the efficiency of unloading and preparing for departing to sponsor hole for set up.

Plan to arrive 30 minutes prior to your set up time to unload and stage your supplies. You will also meet with Raccoon Creek staff to make sure everything you need is discussed.

The Raccoon Creek staff will be stopping by your hole to make sure everything is going OK and find out if you are in need of any product to distribute to the golfers.

Sponsor Name: _____ Sponsor Hole #: _____

Contact Name: _____ Cell Phone #: _____

Email Address: _____

Thank you for your sponsorship and we look forward to serving your needs during the event. Contact Tournament Director Pat Tait at Raccoon Creek Golf Course with questions:

Pat Tait
ptait@raccooncreek.com
303-932-0199 ext.228